

Strategic, educational and operational leadership

The Director serves as the chief executive officer of the School and provides strategic, educational, and operational leadership in partnership with the Board of Trustees.

KEY RESPONSIBILITIES

The Director will:

- Lead implementation of TASOK's mission, strategic priorities, and Board policies.
- Ensure excellence across the IB Primary Years Programme, Middle Years Programme, Diploma Programme, and American high school diploma.
- Build and sustain a collaborative, high-performing professional culture that attracts, develops, and retains outstanding faculty and staff.
- Provide strong financial stewardship while overseeing operations, facilities, technology, risk management, and long-term sustainability.
- Build trusted relationships with students, families, faculty, alumni, the Board, the U.S. Embassy, and the wider international community.
- Lead continuous institutional improvement through strategic planning, effective governance partnerships, and evidence-informed decision-making.

IMMEDIATE PRIORITIES

The successful candidate will inherit a school with meaningful momentum and will guide TASOK through its next stage of institutional development. Early priorities include:

- Sustaining excellence across TASOK's three IB programmes and upcoming accreditation work.
- Strengthening curriculum alignment, assessment practices, and student support services.
- Continuing to develop faculty leadership, professional learning, recruitment, and retention.
- Advancing enrollment growth, admissions, marketing, communications, and community engagement.
- Guiding campus development and infrastructure improvements while maintaining sound financial stewardship.
- Working closely with the Board to strengthen governance, strategic planning, and long-term sustainability.

