

Casablanca American School

Upper School (Student Life) Vice Principal

August 2027 - 2030

Overview

Casablanca American School (CAS), established in 1973, has evolved into a prominent institution with a unique focus on international education. Initially moving locations to accommodate growth, the school ultimately settled in the Californie district of Casablanca in 1989.



Casablanca American School is a leading international institution offering a rigorous American curriculum pathway alongside the International Baccalaureate (IB), fostering academic excellence, creativity, and a love of learning. In our diverse and open-minded community, we nurture the whole child, preparing future-ready global citizens with the skills to thrive in a dynamic, interconnected world. Through innovative, creative curricula and a strong emphasis on integrity, respect, responsibility, and community service, CAS equips students to excel academically while developing the environmental and social consciousness needed to shape a better future.

In 2023, CAS celebrated its 50th anniversary, marking five decades of commitment to educational excellence and community impact. The school's facilities now include a specialized Lower School wing and a theater, reflecting its ongoing dedication to providing a comprehensive, high-quality learning environment for its diverse student body.

The U.S. State Department provides assistance to overseas schools through direct and indirect support programs designed to promote an American-style program. It ensures a high level of quality of education for US citizens living abroad and prioritizes American nationals' admissions within the school. CAS is officially recognized as a U.S. State Department Assisted School, receiving support to uphold high standards of American-style education for U.S. citizens abroad.

Living In Casablanca, Morocco

Casablanca, a young, modern city providing all the amenities that make big cities so charming. The main language is Arabic, although French and English are also both spoken. With its large waterfront, the city enjoys a mild, Mediterranean climate and is a pleasant place to live all year long. On the weekends, teachers can enjoy things like surfing, yoga, pilates, spin class, crossfit, shopping, brunching and going out for a nice dinner. Casablanca truly has something to offer for everyone.

The cost of living, which is much lower than in major European and North American cities, is also a considerable advantage to attract an increasing number of tourists and residents each year.

Only a few hours away from Europe, one can choose to discover Europe whilst living here and or travel in the beautiful and diverse regions of Morocco.



The Upper School, Grades 7-12

Casablanca American School (CAS) strives to be the leading institution in the region for developing successful global citizens. It is the first American School in Casablanca, Morocco and North Africa to offer the International Baccalaureate (IB). Casablanca American School is also accredited by the New England Association of Schools and Colleges (NEASC). All students graduate with a high school diploma.

The Upper School, which encompasses Grades 7 through 12, sets high standards for student learning guided by our mission and vision and reinforced by the rigorous IB Diploma Program in Grade 11 and 12. We are proud of our intrinsic values that we continue to foster and promote among CAS community. Our graduates are prepared to be future leaders and global citizens; they are our ambassadors in different regions in the world.

CAS offers an individualized college counseling process that begins in Grade 10 and successfully prepares students for higher education in the United States, Canada, the United Kingdom, France, and continental Europe. We offer guidance to students and parents with respect to academic and extracurricular choices, standardized testing, and the college application process.

Our Guiding Statements

Motto

In Search of Knowledge - Excellence - Understanding

Mission Statement

Casablanca American School provides a university preparatory program through a rigorous American and international curriculum in a culturally diverse and open-minded learning community. We nurture the whole child, equipping students with the skills to thrive in a dynamic, globalized world, while fostering their environmental and social consciousness.

Shared Understanding of High Quality Learning

Learning at CAS is defined as an ongoing, personal process of social, emotional and intellectual growth in which learners are empowered to develop:

- Critical Thinking Skills, Creativity, A Lifelong Passion for Knowledge

This process is:

- Student-Centered, Inquiry-Driven, Reflective, Collaborative

Enabling learners to construct meaning and transfer their learning to novel, real-life contexts, to become successful global citizens.

Core Values

Excellence | Integrity | Community Service | Respect | Responsibility

CAS Profile

- **Years of Operation -** 54
- **Legal Status -** USA / Moroccan Governments Bilateral Agreement
- **Licensed -** 'Non Profit' Organisation
- **U.S. Status -** U.S State Department, USA, Assisted School Since 1993
- **Nationalities Represented -** 45
- **Graduates Worldwide -** 980
- **IB Diploma Program -** 1st School in North Africa - Since 1989
- **NEASC Accredited School -** Since 1993
- **ECIS Member -** Since 1988

- **Staff -** 154

- **40%** USA
- **33%** Moroccan
- **27%** Other Nationalities

- **Students -** 660

- **66%** Moroccan
- **8%** Moroccan / USA (Dual Citizen)
- **5%** USA
- **21%** Other Nationalities (18 Nationalities / 42 Languages Spoken)

Strategic Framework - Towards 2032

Casablanca American School is committed to fostering a dynamic learning environment that nurtures every aspect of student development. Guided by our mission for the future, this strategic framework highlights our dedication to five key areas: Learning & Growth, Faculty & Leadership, Future & Technology, Community & Tradition and Campus & Beyond. These five pillars are interconnected, reflecting our holistic approach to delivering a high-quality education that prepares our students for the future.

MISSION STATEMENT

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OUR 5 STRATEGIC PILLARS

Learning & Growth

EXCELLENCE

CAS will cultivate a spirit of inquiry and excellence through a rigorous university preparatory program that empowers every student to achieve their full potential.

Staff & Leadership

INTEGRITY

CAS will empower a world-class professional community that leads with integrity and shares a collective commitment to student success.

Future & Technology

RESPONSIBILITY

CAS will foster the cognitive agility required for students to lead as responsible, ethical problem-solvers in an increasingly complex world.

Community & Tradition

RESPECT

CAS will nurture a supportive, cohesive, and close-knit community that is rooted in respect and upholds both our mission and core values.

Campus & Beyond

COMMUNITY SERVICE

CAS will provide exceptional learning environments and leverage opportunities in Morocco and beyond to connect our students to the world with purpose.

Accountability

Ensuring accountability and measurable outcomes for the successful implementation of all aspects of the strategic plan.

Sustainability

Upholding a commitment to both financial sustainability and environmental stewardship in all school initiatives.

Position Overview

The Vice Principal of Student Life is responsible for fostering a supportive, inclusive, and engaging school environment through student discipline, SEL (Social-Emotional Learning) programming, student activities, and behavior management. This role ensures students feel safe, supported, and connected to their school community while promoting restorative practices and proactive behavior systems.

The ideal candidate has experience in student wellness, discipline, extracurricular programs and behavior management and is committed to building a strong school culture.

Key Responsibilities

Leadership and Change Management

- Lead student discipline using restorative practices, ensuring fairness, inclusivity, and student growth.
- Collaborate with the GLT leaders and Director of Student Support Services on the SST process with Upper School Students.
- Implement proactive behavior management systems to support a positive and equitable school environment.
- Partner with counselors and teachers to monitor student attendance and implement interventions for chronic absenteeism.
- Develop and oversee SEL (Social-Emotional Learning) initiatives to promote student well-being.
- Support faculty in fostering classroom management strategies that align with the school's mission and values.
- Lead and facilitate consequences for students, including zero-hours (7:20 am - 7:50 am).

Student Activities, Clubs, & Athletics

- Supervise and enhance student life programs, including clubs, leadership programs, service-learning, and athletics.
- Support the development of student leadership initiatives and student government.
- Organize school-wide events that foster student engagement, belonging, and school spirit.
- Collaborate with coaches, club advisors, and community partners to evaluate and best serve extracurricular opportunities.

Building a Positive School Culture

- Serve as a visible, approachable leader, fostering strong relationships with students, staff, and families.
- Champion initiatives that celebrate diversity, inclusion, and student success.
- Work closely with the faculty to ensure that behavior expectations align with school values.
- Promote a growth mindset among students and staff, encouraging resilience and personal development.

Teaching and Learning

- Responsible for overseeing the observation and coaching of approximately ⅓ of the teaching staff at Upper School in alignment with the Danielson Framework and goal setting.

Week Without Walls

- Help to co-plan WWW activities, which includes the planning of events, invoices, tickets, visas, insurance, and student payment.

Click **here** to read the full Upper School Vice Principal (Student Life) job description

Qualifications and Skills

Qualifications

- Preferably a person with Upper School Principal experience of 3 full time years.
- Master's degree in Educational Leadership, Student Affairs, or School Administration (preferred).
- Valid administrative certification / license (preferred).
- Experience in restorative discipline, SEL programs, and student engagement.
- Background in student support services, extracurricular management, or behavior intervention.
- Strong knowledge of equity-centered leadership and positive school culture.
- Excellent organizational, communication, and relationship-building skills.

Working Conditions

- Full-time position with regular school hours, plus occasional evening /weekend student events.
- Frequent interaction with students, faculty, parents, and student activity leaders.

Applications (How to Apply)

Due Date - **Friday, 4th December, 2026**.

Early submission is encouraged, as the search team reserves the right to close the search ahead of this timeline if a suitable candidate is identified.

Suitably qualified candidates should send all the information below **in one single pdf** file to our search team leader at **jburns@cas.ac.ma**

Cover Letter	Expressing interest in the position, detailing your strengths as a candidate and how you match this position, not to exceed one page.
Current Resume	Not to exceed two pages.
Philosophy Statement	On your approach to translating the CAS Guiding Statements (above) into coherence, aligned with your practice to ensure excellence and leadership, not to exceed one page.
Referee Contacts	From at least your last two line managers (which must span at least five years) with a current mobile phone number and email address.

The contractual start date for this position is **1st August, 2027** with arrival into Casablanca required at this time.

Interviews for shortlisted candidates and finalists will take place in **December 2026 and January 2027.**

Compensation and Benefits

Cash Benefits / Monthly Pay
All benefits are paid in Moroccan Dirhams (MAD).

Tax Payment
Full payment of Moroccan income taxes and retirement contributions.

Retirement Contribution
7% of annual net earnings, paid at the end of each contractual year.

Visa and Work Permit Assistance
Full support for obtaining and renewing all required permits.

Medical Insurance
Coverage for the employee and one dependent.

Extra Baggage Allowance
One-time allowance / stipend in the first year.

Settling-in Allowance
One time allowance / stipend at the start of the contract.

Annual Air Ticket
Round-trip ticket to the home of record for the employee and one dependent.

Housing Allowance
Will be provided, typically paid directly to the landlord.

Professional Development
Support for approved professional development activities.

School Tuition
Provided fully for up to 2 children.

Additional Information

CAS Website

CAS Facebook

Please contact the Upper School Principal, Mr. Rick Vanden Boom at rvboom@cas.ac.ma

Please contact the School Director, and search team leader, Mr. John Burns at jburns@cas.ac.ma