# INTERNATIONAL SCHOOL OF UGANDA

LEARN | CONNECT | CONTRIBUTE

INTERNATIONAL SCHOOL OF UGANDA
SINCE 1967

# SENIOR SCHOOL

## ASSISTANT PRINCIPAL & MYP COORDINATOR



## Position Description

*Opening August 2027*

# OUR MISSION

We are a diverse community of learners who come together to realise our individual and collective learning potential by creating a culture of belonging, opportunity and challenge.

# OUR VISION

We seek to foster lifelong learners who are agents of their learning and wellbeing; who seek a deeper understanding of, and connection to, themselves, others in the school, Uganda and global communities; and act upon personal passions and strengths to contribute in the pursuit of a more sustainable, equitable, inclusive and just world.

# OUR LEADERSHIP PRINCIPLES

Our 'ISU Living our Why: Learning Principles' supports teaching and learning and promote reflective practice and professional growth. Our 'ISU Leadership Principles and Practices' create a shared understanding of leadership at ISU and support leaders in their work and continued growth.

**Leaders set the tone of culture and climate**

**Leaders develop a vision and mobilise a community towards it**

**Leaders foster a culture of professional growth**

**Leaders ensure learning is at the heart of all that we do**

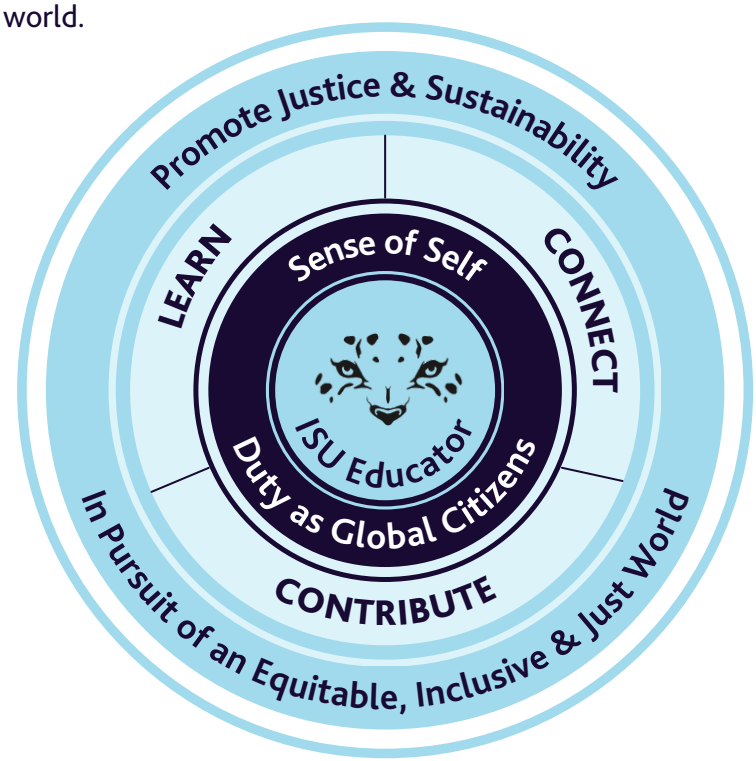
**Leaders prioritise relationships and collaboration**

**Leaders are effective communicators**

**Leaders create and maintain sustainable systems and structures**

# OUR PROFILE OF AN ISU EDUCATOR

ISU educators are self-aware and act upon their duties as global citizens to LEARN, CONNECT, and CONTRIBUTE in order to promote justice and sustainability in pursuit of a more equitable, inclusive, and just world.




## LEARN

ISU educators are lifelong learners, who are curious, reflective and innovative agents of their learning.

**We demonstrate this by:**

- courageously seeking to develop ourselves and others through professional learning and feedback.
- engaging in reflective practice and actively embracing opportunities to grow, take risks and innovate.

## CONNECT

ISU educators are caring, collaborative and thoughtful communicators who seek to build and develop connections within the school community and beyond.

**We demonstrate this by:**

- building relational trust through empathetic and open-minded listening and engagement.
- collaborating with others by being approachable, flexible, and contributing to the community through integrity, and commitment.

## CONTRIBUTE

ISU educators are principled, globally minded educators who act upon their strengths, passions and areas of expertise that allow them to uniquely contribute to the school, local and global community.

**We demonstrate this by:**

- modeling global citizenship, and advocating for collective action to create a fairer and more just world.
- taking action to identify problems and seeking diverse perspectives in pursuit of sustainable solutions.

# OUR SCHOOL

The International School of Uganda (ISU) first opened on 17 May 1967 as The Lincoln School. It was the first international school in Uganda.

Today we have over 660 students from Early Childhood to Grade 12, with over 360 in the Senior School (Grade 6-12). We have a diverse faculty and student body who come from over 50 different countries.

ISU is a three-programme continuum International Baccalaureate (IB) school. ISU was authorized to offer the IB Primary Years Programme (PYP) in 2007, the IB Middle Years Programme (MYP) in 2005 and the Diploma Programme (DP) in 1994.

To find out more, please visit our website https://www.isu.ac.ug/

# SENIOR SCHOOL ASSISTANT PRINCIPAL & MYP COORDINATOR

A key member of the leadership team, the Senior School Assistant Principal & MYP Coordinator collaborates with the Senior School Principal and the Assistant Principal & DP Coordinator to lead the Senior School (Grade 6-12) and bring to life the school's mission and vision and ensure the school runs effectively on a day-to-day basis.

The Assistant Principal part of the position includes whole Senior School leadership; leading Subject Area Leaders and Grade Level Leaders, implementing the school's strategic initiatives, fostering a positive and innovative climate, and establishing and maintaining systems and procedures that support effective teaching and learning.

The MYP Coordinator part of the position involves leadership of the Grade 6 and 10 experience and programming, including the oversight of the curriculum, advisory programmes and the middle school experience. This role includes coaching, guiding and inspiring the teaching faculty as well as supporting students and their families as they navigate their five years of the middle years.

We are an inclusive school supporting diverse learners. We value leaders and educators who see themselves as learners, are open-minded, curious and reflective and genuinely care about student learning and wellbeing.

Interested applicants should submit a cover letter and resume (CV) with reference contacts to The Head of School, Dan Todd hos@isumail.ac.ug, by November 13th, 2026. Candidates should note, however, that in the event an outstanding applicant is identified early in the search process, ISU reserves the right to make an appointment before the deadline.




## PREFERRED EXPERIENCE, SKILLS AND COMPETENCIES

- Experience in international school leadership, preferably as MYP Coordinator and/or Assistant Principal.
- Teaching certification; Master's degree in Education preferred.
- Experience leading professional learning, for example through an IBEN role.
- Alignment with the ISU mission and vision.
- Demonstrated skills and competencies as articulated in the ISU Profile of an Educator and ISU Leadership Principles.
- Proven leadership, collaboration and communication skills.

## LEADERSHIP

- Leading the implementation of ISU's mission, vision and strategic initiatives.
- Collaborating with the Senior School Leadership Team to establish key focus areas and priorities for the Senior School and their implementation.
- Establishing and maintaining systems and procedures to ensure effective implementation of programmes and operation of the Senior School.
- Leading, coaching, supporting and inspiring teaching staff with curriculum development and implementation and teaching and learning best practices.
- Leading and supervising Grades 6–10 teachers and Grade Level Leaders, and Subject Area Leaders, with the Senior School Principal.
- Providing programme oversight of the Personal Project, supporting the separate Personal Project Coordinator and ensuring alignment with MYP requirements.



## CURRICULUM

- Leading teaching, learning and assessment practices that promote the IB Learner Profile, the values of the IB, ISU Mission Statement and the school's Learning Principles.
- Collaborating with the PYP and DP Coordinators, Subject Area Leaders and teachers to design, develop and review curriculum and related policies, and support transitions across programmes.
- Using assessment data and evidence of learning to review and develop curriculum, teaching and learning to ensure continuous improvement in student performance.
- Supporting and coaching teachers in the review, development and delivery of curriculum aligned with MYP principles and practices and ISU Learning Principles.
- Overseeing consistent implementation of MYP assessment criteria, standardisation and moderation practices, and programme documentation and evaluation requirements.

## PROFESSIONAL LEARNING

- Contributing to a culture in which feedback and reflective dialogue are valued through coaching conversations with teams and individuals.
- Planning, organising, facilitating and encouraging professional learning and collaboration connected to the school's mission, strategic goals and enhancing learning in the MYP.
- Supporting individuals on their professional learning journey and growth by recognising potential, sharing learning opportunities and supporting innovations and goals.

## STUDENT SUPPORT

- Supporting students in developing agency, Approaches to Learning and a successful pathway through Grades 6–10 and into the Diploma Programme or other appropriate next steps.
- Creating a culture and procedures that support students to balance academics, skill development, wellbeing and their passions and interests.
- Communicating regularly with students and their families.
- Supporting students in collaboration with the Learning Support Team, Social-Emotional Counselor, Grade Level Leader and Advisory Team.